



**OFFICE OF THE POLICE & CRIME
COMMISSIONER FOR THAMES VALLEY**

REQUEST FOR DECISION – PCC 2019 / 001

Title: Contract for the supply of Body Worn Video devices and associated products, services and solutions

The current contracts for Thames Valley Police (TVP) and Hampshire Constabulary (HC) are a call off contract from the East Midlands Strategic Commercial Units (EMSCU) framework. Each call off contract is for the provision of body worn video devices and associated products, services and solutions which expires on 8th February 2019.

The existing framework permits a call off contract to continue up to 48 months after the expiry date of the framework. This legally enables TVP and Hampshire to award a call off contract before the 8th February expiry date.

The existing framework permits a direct award option under Lot 5. After a due diligence process involving key stakeholders from ICT and Criminal Justice representatives from both forces, this has been decided as the preferred option to award a call off contract under this lot.

TVP and HC currently have a significant established existing presence of 'Reveal' Devices such that any decision other than the further ordering of these specific Devices makes no clear business and/or IT sense for TVP/HC to move this service to another provider at this time.

Full details are provided in Annex 1.

Recommendation:

The Police and Crime Commissioner is invited to agree the award of contract in respect of the above mentioned Supply, products, services and solutions to Reveal Media Limited.

The above contract is for an initial term of 12 months duration with 1 extension option of 12 months. The total value of this contract is estimated at £1,415,324.40 over the full project period, including extension options.

The supplier meets all the requirements of the contract terms and conditions and specification and offer the Most Economically Advantageous Solution, as assessed through the decision process.

Police and Crime Commissioner

I hereby approve the recommendation above.

Signature

Date

4.2.19

PART 1 – NON-CONFIDENTIAL

1 Introduction and Background

- 1.1 The current contracts for Thames Valley Police (TVP) and Hampshire Constabulary (HC) are a call off contract from the East Midlands Strategic Commercial Units (EMSCU) framework. Each call off contract is for the provision of body worn video devices and associated products, services and solutions which expires on 8th February 2019.
- 1.2 The existing framework permits a call off contract to continue up to 48 months after the expiry date of the framework. This legally enables TVP and Hampshire to award a call off contract before the 8th February expiry date.
- 1.3 The existing framework permits a direct award option under Lot 5. After a due diligence process involving key stakeholders from ICT and Criminal Justice representatives from both forces, this has been decided as the preferred option to award a call off contract under this lot.
- 1.4 TVP and HC currently have a significant established existing presence of 'Reveal' Devices such that any decision other than the further ordering of these specific Devices makes no clear business / IT sense for TVP/HC to move this service to another provider at this time.
- 1.5 The current camera being used is an RS2 which has entered its end of life production cycle. Cameras and parts for the RS2 camera will be obsolete within 1-2 years, mid 2020. There are a number of RS2 devices still in use across both forces and form most of the existing operational estate.
- 1.6 Operationally the RS2 cameras still provide what is required from a Body Worn device and it is cost effective to continue to use all the RS2 cameras until end of life. A direct award under the existing EMSCU framework will allow the existing working relationship with Reveal to continue contractually during the life expectancy of the RS2.
- 1.7 TVP and HC have both procured the software (REVEAL 360) that supports the RS2 cameras and provides the functionality to verify the retrieval of recorded media. The existing licencing arrangements for the REVEAL 360 software are in place on a perpetual basis. The perpetual licence permits both forces to use the software for the lifespan of the RS2 camera without restricting the number of devices and the number of users. This supports the rational to continue to have a call off contract in place with Reveal.
- 1.8 Full details are provided in Annex 1

2 Issues for Consideration

- 2.1 The option of renewing our relationship with Reveal has been explored by utilising the new EMSCU framework that was due to be available on a National basis from the 14th January 2019. There has been a significant delay to the award of this contract which has left little time for TVP and HC to conduct a procurement exercise to its full due diligence before the 8th February deadline; therefore the only option is to extend our existing relationship with Reveal through a direct award call off contract.

- TVP has an existing call off contract in place that expires on 10th October 2019.
- HC has an existing call off contract in place that expires on 30th March 2019.

2.2 To accommodate the above mentioned situation, TVP and HC request that a new call off contract is awarded to Reveal Media Limited for a period of 12 months with an option to extend for a further 12 months. This new call off contract will supersede all previous call off contracts with Reveal and provide an alignment against contract end dates to support the new phase of the project for joint collaboration with HC going forward. This new contract will support the end of life RS2 cameras through their required maintenance and repair provision, software support and maintenance and ad-hoc replacement of devices, charging units and other peripherals.

3 Financial Comments

- 3.1 The annual costs are £584,179.00 for TVP and £431,145.44 for Hampshire Constabulary (HC). The total joint cost is £1,015,324.44 for one year
- 3.2 The total value of this contract is estimated at (£1,415,324.40) over the full project period (including extension options) i.e. £814k for TVP and £601k for Hampshire

4 Legal Comments

- 4.1 This award has been made in compliance with the framework award instructions and the Procurement Contract Regulations 2015

5 Equality Comments

- 5.1 This award has no implications in terms of equality and diversity.

6 Background Papers

- 6.1 Not applicable.

<p>Public Access to Information</p> <p>Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the website within 1 working day of approval. Any facts and advice that should not be automatically available on request should not be included in Part 1 but instead on a separate Part 2 form. Deferment of publication is only applicable where release before that date would compromise the implementation of the decision being approved.</p>
<p>Is the publication of this form to be deferred? No</p> <p>If yes, for what reason?</p> <p>Until what date?</p>
<p>Is there a Part 2 form? No</p>

ORIGINATING OFFICER DECLARATION (as appropriate):		
	Officer	Date reviewed
Head of Procurement	Richard Fowles	31.1.19
Financial Advice	Linda Waters	1.12.18

OFFICER'S APPROVAL

We have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report.

We are satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Chief Executive



Date

4/2/19


Chief Finance Officer

Date

4/2/19



Procurement Services

Procurement Outcome Report

Contract for the supply of

Body Worn Video Devices and Associated Products, Services and Solutions

Submitted By Alison Jerred

Date Submitted: 30th January 2019

Contract Award (and POR) Sign-Off Sheet

By approving this document the Procurement Governance Board confirms acceptance of the detail contained within this document, approval to proceed with contract award, implementation and realisation of the benefits.

In the case of a Procurement which results in a new contract (or extension) the document replaces the previous award paper, and has a section for the relevant sign-offs below.

Executive Summary and Recommendations

1.1 BACKGROUND

1.1.1 – Current Budgeted Spend – circa - £1,015,324.44 (joint cost).

1.1.2

The current contracts for Thames Valley Police (TVP) and Hampshire Constabulary (HC) are a call off contract from the East Midlands Strategic Commercial Units (EMSCU) framework. Each call off contract is for the provision of body worn video devices and associated products, services and solutions which expires on 8th February 2019.

The existing framework permits a call off contract to continue up to 48 months after the expiry date of the framework. This legally enables TVP and Hampshire to award a call off contract before the 8th February expiry date.

The existing framework permits a direct award option under Lot 5. After a due diligence process involving key stakeholders from ICT and Criminal Justice representatives from both forces, this has been decided as the preferred option to award a call off contract under this lot.

TVP and HC currently have a **significant established existing presence** of 'Reveal' Devices such that any decision other than the further ordering of these specific Devices makes no clear business / IT sense for TVP/HC to move this service to another provider at this time.

The current camera being used is an RS2 which has entered its end of life production cycle. Cameras and parts for the RS2 camera will be obsolete within 1-2 years, mid 2020. There are a number of RS2 devices still in use across both forces and form most of the existing operational estate.

Operationally the RS2 cameras still provide what is required from a Body Worn device and it is cost effective to continue to use all the RS2 cameras until end of life. A direct award under the existing EMSCU framework will allow the existing working relationship with Reveal to continue contractually during the life expectancy of the RS2.

TVP and HC have both procured the software (REVEAL 360) that supports the RS2 cameras and provides the functionality to verify the retrieval of recorded media. The existing licencing arrangements for the REVEAL 360 software are in place on a perpetual basis. The perpetual licence permits both forces to use the software for the lifespan of the RS2 camera without restricting the number of devices and the number of users. This supports the rational to continue to have a call off contract in place with Reveal.

The option of renewing our relationship with Reveal has been explored by utilising the new EMSCU framework that was due to be available on a National basis from the 14th January 2019. There has been a significant delay to the award of this contract which has left little time for TVP and HC to conduct a procurement exercise to its full due diligence before the 8th February deadline; therefore the only option is to extend our existing relationship with Reveal through a direct award call off contract.

TVP has an existing call off contract in place that expires on 10th October 2019.

HC has an existing call off contract in place that expires on 30th March 2019.

To accommodate the above mentioned situation, TVP and HC request that a new call off contract is awarded to Reveal Media Limited for a period of 12 months with an option to extend for a further 12 months. This new call off contract will supersede all previous call off contracts with Reveal and provide an alignment against contract end dates to support the new phase of the project for joint collaboration with HC going forward. This new contract will support the end of life RS2 cameras through their required maintenance and repair provision, software support and maintenance and ad-hoc replacement of devices, charging units and other peripherals.

Regulation 84 form has been completed and is at Appendix A (Note that by default a regulation 84 form should be completed in all circumstances). This is a record of the exercise required to be kept by the Cabinet Office.

1.2 RECOMMENDATION

The Police and Crime Commissioner / Chief Constable of Thames Valley Police (Chief Finance Officer and Director of Finance) are invited to agree the award of contract in respect of the above mentioned Supply, products, services and solutions to Reveal Media Limited.

The above contract is for an initial term of 12 months duration with 1 extension option of 12 months.

The total value of this contract is estimated at (£1,415,324.40) over the full project period (including extension options).

The supplier meets all the requirements of the contract terms and conditions and specification and offer the Most Economically Advantageous Solution, as assessed through the decision process.

Process and POR approval

Role	Name/Job Title	Signature and Sign-Off Date
Project Sponsor	DCI Craig Kirby	25.1.19
Procurement Business Partner	Dino Tsagris	25.1.19
Procurement Lead	Jonathan Peer and Alison Jerred	25.1.19
TVP Finance	John Matthews	25.1.19
Legal	N/A	

Contract Award Approval

Approval Role	Name	Job Title	Signature and Sign-Off Date
Reviewer:	Richard Fowles	Head of Procurement	31.1.2019
First Approver:	Linda Waters	Director of Finance	1.2.19
Second Approver:	Ian Thompson	Chief Finance Officer	1.2.19

Public access to information

Information in this POR is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the website within 1 working day of approval. Any facts and advice that should not be automatically available on request should not be included in Part 1 but instead on a separate Part 2 form. Deferment of publication is only applicable where release before that date would compromise the implementation of the decision being approved.

Contract Summary and Information for BLPD

Proposed Supplier (s)	Reveal Media Limited
Planned Contract Start Date	1 st February 2019
Contract Duration – Initial Term (<i>months</i>)	12 Months
Contract Extensions Available (<i>months</i>)	1 Option to extend for a further 12 months
Contract Value <i>Initial Period (months)</i>	£584,179.00 (TVP) £431,145.44 (HC) (£1,015,324.44 Joint cost) for one year
Contract Value Extension per extensions periods	£200,000 per force approx. Final contract values estimated (£1,415,324.40)
Collaborative Purchase Information (who are we buying with and what is there proportion of spend).	We are collaborating with Hampshire

PART 2 – CONFIDENTIAL OR PUBLIC DISCLOSURE NOT REQUIRED (not for publishing on our intranet site)

Project Savings (for use on Home Office benefits reporting – NOT TO BE INPUT ON BLPD)

Baseline Spend (<i>highlight any changes to information provided in PLD</i>)	<i>Renewal of existing contract.</i>
Savings Enabled: <i>Detail at High, Low and Expected level if the savings are likely to be variable e.g. based on demand.</i> <i>Include Annual & Total Contract Savings</i>	Cashable:£0 Non-Cashable: Total:
Savings Start Date if different from Contract start date	N/A
Collaborative Savings	No Collaboration Partner Savings £ 0
Savings Types (<i>based on Savings Definitions in Savings Analysis Worksheet</i>)	N/A
Other Benefits:	
Total Savings as a % of baseline spend:	%

Realisation / Implementation Plan and Key Milestones

Business will continue as usual to support the existing RS2 estate.

Proposed Contract Management Review Frequency

Tier 1

Tier 2

Tier 3

☒ Quarterly

☐ Bi-Annually

☐ Annually

☐ Not Applicable

Additional Confidential Information

Include any additional confidential information to support the recommendation

The replacement RS2 from Reveal is called the D3. The D3 replacement camera has enhanced the capabilities of the RS2 and provides additional functionality.

To support the new D3 camera each force will need a new ICT platform to operate an upgrade to the supporting software.

The ICT roadmap has stated that the new software platform to support any new D3 cameras will not be ready until Q3 2019.

The ICT roadmap for this piece of work is not in line with the end date of the existing EMSCU framework. This further supports the option to continue using the RS2 cameras, as we are unable to use the replacement D3's on our ICT network until ICT have completed the upgrade.

Attachments

Please include the following attachments as additional supporting information:

- ☐ Supplier Scoring Evaluation
- ☐ Any additional Supporting information
- ☒ Contract Documents Insert

The Call off Contracts are attached for TVP and HC.

APPENDIX A - REGULATION 84 REPORT

The Regulation 84 actual original Information is not required to be input into this document, but you should ensure that the information is contained within your procurement files. Please only insert a text summary of the information in the table below.

Regulation	Data	Required?	Included?
84(1)(a)	Name and address of contracting authority Name and Address: Thames Valley Police, Headquarters, Oxford Road, Kidlington, Oxon, OX5 1NZ.	Yes	Y
84(1)(a)	Subject-matter and value of the contract Supply / Services / Works Description...Body Worn Video (£1,215,324.44) for Thames Valley Police and Hampshire Constabulary.	Yes	Y
84(1)(b)	Names of candidates/tenderers passing any selection stage and the reasons for their selection. To See Cost and Deliverables overall evaluation summary in Part 2 of POR or N/A	If relevant	N/A
84(1)(b)	Names of candidates deselected following any selection stage and the reasons for their deselection. Bidder Names Reason (insert) or N/A	If relevant	N/A
84(1)(b)	Names of bidders selected (following a "reduction of numbers" under Regulation 66), to continue to take part in a competitive with negotiation or competitive dialogue process, and the reasons for their selection. To See Cost and Deliverables overall Evaluation Summary or N/A	If relevant	N/A
84(1)(b)	Names of bidders deselected (following a "reduction of numbers" under Regulation 66) from a competitive with negotiation or competitive dialogue process, and the reasons for their deselection. To See Cost and Deliverables overall Evaluation Summary or N/A	If relevant	N/A
84(1)(c)	Reasons for rejection of any tender found to be abnormally low Reason (insert) or N/A	If relevant	N/A
84(1)(d)	Name(s) of successful bidder(s) Bidder Name(s)Reveal Media Limited.....	Yes	Y
84(1)(d)	Reasons why successful bid(s) was/were selected ReasonsMost economically advantageous.	Yes	Y
84(1)(d)	Share of the contract/framework agreement that the successful bidder intends to sub-contract Percentage of contract sub-contracted (insert) or N/A	If relevant	N/A
84(1)(d)	Names of the main sub-contractors Names of Sub-Contractors (insert) or N/A	If relevant	Y / N
84(1)(e)	Justification for use of competition with negotiation process or competitive dialogue process (see Regulation 26) Justification (insert) or N/A	If relevant	N/A
84(1)(f)	Justification for use of negotiated procedure without a notice (see Regulation 32) Justification (insert) or N/A	If relevant	N/A
84(1)(g)	Reasons why the contracting authority decided not to award the contract/framework agreement. Reason (insert) or N/A	If relevant	N/A
84(1)(h)	Reasons why non-electronic means was used for submission of tenders. Reason (insert) or N/A	If relevant	N/A
84(1)(i)	Details of conflicts of interest detected and measures taken to nullify these. Details (insert) or N/A	If relevant	N/A
76(4)(b)(iii)	In a Light Touch regime process, where the contracting authority has chosen to depart from the process as originally stated in the procurement documents (in accordance with the conditions permitting this at Regulation 76(4)), this decision and the reasons behind it must be documented in compliance with Regulations 84(7) and (8). Reasons (insert) or N/A	If relevant	N/A
58(9)	If not recorded elsewhere in the procurement documentation, an indication of the main reasons why the contracting authority considers there to be a justified case for requiring bidders to evidence turnover that is greater than the standard permitted maximum of twice the estimated contract value (for example, due to special risks attached to the nature of the works, services or supplies). Reasons for evidencing turnover (insert) or N/A	If relevant	N/A
46(2)	If not recorded elsewhere in the procurement documentation, the main reasons for decision of the contracting authority not to subdivide the requirement into lots.	If relevant	N/A

	Reasons for not Loting (insert) or N/A		
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Comments – No further comments.