TVP Reference PS25015.1

Interpreting Services

OPCC Report for Decision PCC 2026-P-027
(Please remove text in red if value <£1m)

Gateway C: Commercial Outcome Report & OPCC Decision Report

Submitted By: C6081

Date Submitted: 17.06.26

(PA23) SF027 – Issue 10 Apr 2026

Contract Award (and COR) Sign-Off Sheet

It is the responsibility of the Procurement Department to complete and present this paper to the CGB (this may be by a virtual process)

By approving this document the Commercial Governance Board confirms acceptance of the detail contained within this document, approval to proceed with contract award, implementation and realisation of the benefits.

In the case of a Procurement which results in a new contract (or extension) the document replaces the previous award paper, and has a section for the relevant sign-offs below.

The Commercial Outcome Report (COR) is the approval to award a contract, following completion of the procurement process. It confirms that the process has been conducted in line with the recommendations approved in the CLD and procurement rules, that the original need is still justified and that the recommended supplier offers value for money within the agreed budget (or that any variance is accepted). At this point, the requirements and specification cannot be altered. **The COR serves to confirm acceptance (or rejection) of the procurement outcome as defined, rather than to revisit or change the agreed approach.**

PART 1 –
FOR PUBLICATION ON TVP / PCC INTERNET SITE

Public access to information
The information in this COR is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the website within 1 working day of approval. Any facts and advice that should not be automatically available on request should not be included in Part 1 but instead on a separate Part 2 form. Deferment of publication is only applicable where release before that date would compromise the implementation of the decision being approved.

Executive Summary and Recommendations

1.1 BACKGROUND

A contract for the provision of interpreter services is to be awarded to DALS for TVP. This was based upon their capability and capacity to meet the very complex nature of this requirement.

1.1.1 Current / Baseline / Budgeted Spend £840,000 PA Subjective Codes: 3526

1.1.2 Summary of requirement and process:

The right to an interpreter is an integral part of the right to a fair trial. It is a principle of common law that the defendant must be able to understand the charges made against them and be able to properly defend themselves. The right is also enshrined in the European Convention on Human Rights. This service is a statutory requirement that is fundamental to the policing and criminal justice system. In order to support the gathering of evidence, interpreters are also used to obtain witness and victim statements.

1.1.3 Regulation 84 form has been completed and is at Appendix A (Note that by default a regulation 84 form should be completed in all circumstances). This is a record of the exercise required to be kept by the Cabinet Office.

1.1.4 Contract Terms and Conditions: The suppliers meet all the requirements of the contract terms and conditions and specification and offer the Most Economically Advantageous Solution, as assessed through the evaluation process.

1.1.5 Legal Implications: There is not a legal mechanism to award to a second place bidder. However, guidance is we must act proportionality. As our requirements have not changed, and little time has passed since we conducted the

initial competition we do not feel we would the scores would differ from the evaluation undertaken. We therefore propose to award to the second place bidder

1.1.6 Equality and Diversity: There are no specific issues with regard to Equality & Diversity with this award.

1.1.7 Social Value: TBC

1.1.8 Realisation Implementation Plan.

TVPOL Reimplementation Pla

1.1.9 SF007 Procurement Checklist it up to date and will be finalised and stored upon award contract award ☐ (double click box to add or remove X)

1.1.10 Contract Management Review: Tier 1 ☒ or Tier 2 ☐ or Tier 3 ☐

KPIS.docx

The tiering of contracts will be determined using the contract impact assessment process as described in PST019 Contract Management Policy

1.1.11 The procurement process has followed and complied with the objectives of: Transparency; Delivering value for Money, Maximising Public Benefit, and Acting with integrity and all relevant applicable legislation and regulations ☒

1.1.12 There is a confidential Part 2 form is for internal use and is not for publication into the public domain due to the sensitive/commercial nature of the information

1.1.12 Attachments

Please include the following attachments as additional supporting information:

☐ Any additional Supporting information (double click box to add or remove X)

Insert here

1.1.13 FINANCIAL IMPLICATIONS - Finance

TVP Accountant - To be completed by the Accountant – this is to include comments about if the recommended contract award value may lead to an increased risk of an overspend to the current budget(s).

Assuming that we use DALS for 9 months at their contract price, there will be an overspend against the budget of £80k in 26/27. However it is recognised that this is a required service and the current provider is not delivering so a change is needed.

3 year	£2,957,335
1 year	£985,778
Month	£82,148

Budget 26/27	£862,764

Estimated TBW Spend (Apr - Jun)	£203,534
Estimated DALS Spend (Jul - Mar)	£739,334
Estimated 26/27	£942,868
Estimated Overspend 26/27	£80,104

Is the value of the contract within budget NO	(if No can it be covered in another department budget)? NO - this will have to be declared as a force overspend and receive growth in 27/28 to manage the contract price.
Comment	

1.13 FINANCIAL IMPLICATIONS - Finance

HIoWC Accountant (ICT only) - To be completed by the Accountant – this is to include comments about if the recommended contract award value may lead to an increased risk of an overspend to the current budget(s).

Is the value of the contract within budget YES / NO*	(if No can it be covered in another department budget)? YES/ NO*
Comment	

ICT IMPLICATIONS

To be completed by the ICT lead this is to include comments about the recommended contract award ICT implications and any risks associated that may lead to additional spend requirements.

Add a breakdown of refined ICT resource costings
State the resource start date for this project.

1.2 RECOMMENDATION

1.2.1 The Police and Crime Commissioner / Chief Constable of Thames Valley Police (Chief Finance Officer and Director of Finance) are invited to agree the award of contract in respect of the above to DALs

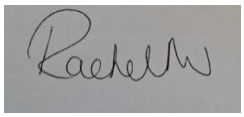
The above contract is for an initial term of 36 months duration, with 2 extension option(s) of 24 and 12 months each period

The total value of this contract is estimated at £ 5,914,669.50 over the full project period (including extension options). The total value is made up of £ 2,957,334.75 for the initial term and £1,971,556.50 (24months) and £985,778.00 (12 months) for each extension period .

Process and COR approval

Role	Name/Job Title/or Shoulder No.	Signature and Sign-Off Date
Project Sponsor (Stakeholder) Approving the proposal as meeting the requirements	Neil Bouse	18/06/2026
Collaborative Organisation Stakeholder (other body)		
Procurement Business Partner Approving the award as meeting the commercial and regulatory requirements of the force	C6081	23.06.26
Procurement Lead Confirming the process as meeting the objectives and regulatory requirements set	Rob Hillier	26/3/2026

UNCONTROLLED DOCUMENT WHEN PRINTED

TVP Finance Confirming that they have approved the budgetary and financial implications of this proposal	Rachel Pullen Walenn	 18/06/2026
Legal (*If applicable*) Confirming their review of any legal implications of this proposal		

Approval Role	Name or Shoulder Number	Job Title	Signature and Sign-Off Date
Approver / Supporter approving contract award up to a value of £200,000 and supporting values above £200,000	Richard Fowles	Head of Procurement	R. Fowles 23.6.26
Approver / Supporter: approving contract award up to a value of £1,000,000 and supporting values above £1,000,000	Linda Waters	Director of Finance	23.6.26
Consulted / Approver: Consulted on contract award values of £200,000 up to £1,000,000 Approval on contract award values above £1,000,000	**Martin Thornley**	OPCC - Chief Finance Officer	23.06.2026
Approver: Approval on contract award values above £1,000,000	**Gillian Ormston**	OPCC - Chief Executive	24.03.3026
Final Approver: Approval on contract award values above £1,000,000	**Matthew Barber**	Police & Crime Commissioner	24.03.2026
Final Approver (HIoWC) Approval on contract value greater than £2m HIoWC commitment (ICT only)	**Donna Jones**	Police & Crime Commissioner	

Contract Summary and Information for BLPD	
Proposed Supplier (s)	DALs
Planned Contract Start Date	June 2026
Contract Duration – Initial Term *(months)*	36 Months
Contract Extensions Available *(months)*	24 Months + 12 Months
Contract Value *Initial Period (months)*	36 Months £2,957,334.75

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Contract Value Extension per extensions periods	24 Months £1,971,556.50 12 Months £985,778.25
Total Contract Value including all extensions	£5,914,669.50
Collaborative Purchase Information (who are we buying with and what is there proportion of spend).	N/A
ICT resource costs (note not part of contract value)	

Contract Savings (for use on Home Office benefits reporting – NOT TO BE INPUT ON BLPD)	
Baseline Spend *(highlight any changes to information provided in CLD)*	£2,600,000 – budgeted spend over initial period (3 Years)
Savings Enabled: *Detail at High, Low and Expected level if the savings are likely to be variable e.g. based on demand.* *Include Annual & Total Contract Savings*	Cashable:£ N/A
Savings Start Date if different from Contract start date	Cashable:£ N/A
Collaborative Savings	
Savings Types *(based on Savings Definitions in Savings Analysis Worksheet)*	NA
Other Benefits:	
Total Savings as a % of baseline spend:	N/A

UNCONTROLLED DOCUMENT WHEN PRINTED