



(PA23) SF027 – Issue 10 Apr 2026



Protecting Our Communities

TVP Reference:
TVP01054
Audio Visual Equipment, Service and Maintenance
Support

OPCC Report for Decision PCC 2026-P-029

Gateway C: Commercial Outcome Report & OPCC
Decision Report

Submitted By: Dave Richings

Date Submitted: 11/09/2026



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Contract Award (and COR) Sign-Off Sheet

It is the responsibility of the Procurement Department to complete and present this paper to the CGB (this may be by a virtual process)

By approving this document the Commercial Governance Board confirms acceptance of the detail contained within this document, approval to proceed with contract award, implementation and realisation of the benefits.

In the case of a Procurement which results in a new contract (or extension) the document replaces the previous award paper, and has a section for the relevant sign-offs below.

The Commercial Outcome Report (COR) is the approval to award a contract, following completion of the procurement process. It confirms that the process has been conducted in line with the recommendations approved in the CLD and procurement rules, that the original need is still justified and that the recommended supplier offers value for money within the agreed budget (or that any variance is accepted). At this point, the requirements and specification cannot be altered. **The COR serves to confirm acceptance (or rejection) of the procurement outcome as defined, rather than to revisit or change the agreed approach.**

PART 1 – FOR PUBLICATION ON TVP / PCC INTERNET SITE

Public access to information

The information in this COR is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the website within 1 working day of approval. Any facts and advice that should not be automatically available on request should not be included in Part 1 but instead on a separate Part 2 form. Deferment of publication is only applicable where release before that date would compromise the implementation of the decision being approved.



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Executive Summary and Recommendations

1.1 BACKGROUND

1.1.1 Baseline: TVP: £1,600,000 and HIOWC: £1,500,000 (£3.1m in total)

Subjective Codes: Various revenue subjective codes will be utilised by individual departments for audio visual services, including **3811, 3110 and 3125**. Capital expenditure associated with audio visual projects will be recorded against separate capital project codes, as applicable.

1.1.2 Summary of requirement and process:

A requirement was identified by stakeholders to undertake a competitive procurement exercise and award a contract for the provision of Audio-Visual (AV) equipment and associated services.

The opportunity was advertised as a contract with an initial term of 60 months and the option to extend for a further 24 months, resulting in a maximum contract term of 84 months (7 years). The estimated contract value was £2,150,000 for the initial term, with optional extension provisions valued at £860,000, resulting in a total estimated contract value of £3,010,000.

Prior to the procurement exercise, stakeholders engaged with a number of AV suppliers to obtain indicative pricing for a series of defined AV installations across stations within the Thames Valley region. In addition, stakeholders identified a requirement for a contracted provider to support ongoing business-as-usual (BAU) AV activities across Thames Valley Police and Hampshire & Isle of Wight Constabulary. These services would support a range of departments, including, but not limited to, ICT, Property Services and Headquarters Operations.

A further competition was subsequently conducted under the Procurement Services (Commercial Services Group Ltd) Audio Visual Solutions Framework Agreement (Y24003).

All 20 suppliers appointed to the framework were invited to participate in the competition. Two compliant bids were received through the procurement portal. A third supplier submitted a response outside of the procurement portal through which the competition was being conducted. As this submission did not comply with the stated tender requirements and procurement process, it was deemed non-compliant and excluded from the evaluation.

The scoring criteria for the tender was as follows:

Mandatory Criteria			
Scoring	Criteria	1st Level Weighting	2nd Level Weighting
	Price	30%	
	Deliverables (Award Criteria)	65%	
	AW6.2 Point-to-Point AV System Architecture		10%
	AW6.3 Site Survey Approach		10%
	AW6.4 Cabling Quality		1.5%



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AW6.5 Remote & Cable Security		1%
AW6.6 Equipment Recommendations		10%
AW6.7 Installation Methodology/Services		10%
AW6.8 Service and Maintenance Support		5%
AW6.9 Training Provision		2.5%
AW6.10 Event & Operational Support Capability		2.5%
AW6.11 Handover Documentation		2.5%
AW6.12 Performance Reporting		2.5%
AW6.13 Quality Assurance and Compliance		2.5%
AW6.14 Compliance Assurance		2.5%
AW6.15 Electrical Safety Checks		2.5%
Social Value	5%	

Following evaluation by the stakeholder team the outcome of the tender is as follows:

Scoring criteria:	Total Weighting	Bidder A - Score	Bidder B – Score
Cost	30%	30%	15.1%
Deliverable	65%	45%	62%
Social Value	5%	4%	4%
Total:	100%	79%	81.1%

Further details of the tender outcome can be found in part 2 of this document.

1.1.3 Regulation 84 form has been completed and is at Appendix A (Note that by default a regulation 84 form should be completed in all circumstances). This is a record of the exercise required to be kept by the Cabinet Office.

1.1.4 Contract Terms and Conditions: The suppliers meet all the requirements of the contract terms and conditions and specification and offer the Most Economically Advantageous Solution, as assessed through the evaluation process.

1.1.5 Legal Implications: This contract has been awarded by a legally compliant methodology.

1.1.6 Equality and Diversity: There are no specific issues regarding Equality & Diversity with this award.

1.1.7 Social Value: The supplier has been invited to work with Pluggin to provide social value throughout the contract Their offering is detailed below.



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Key Objectives

Our Sustainability and Social Value Team focused its investigation on the Force's Protecting Communities pillar, identifying potential partnerships that contribute to three of its key cornerstones: crime prevention, reducing anti-social behaviour, and building community confidence.

The organisation demonstrates strong alignment with the Force's ambitions to protect communities. GYM works directly with local authorities and multi-agency partners within Police and Crime Commissioner (PCC) and Community Safety Partnership structures across the Midlands and South East. Through these partnerships, the organisation supports the reduction of violent crime and anti-social behaviour, while helping to build confidence within local communities through direct engagement with young people.

How the Organisation Intends to Use the Social Value Offered**Financial Support**

The organisation currently operates a highly utilised youth outreach vehicle, which is booked throughout the week. Demand from local communities continues to grow, with frequent requests for attendance at additional locations and community events. However, the capacity of a single vehicle limits the organisation's ability to respond to all requests. To address this challenge, the organisation has launched a project to acquire and equip a second youth outreach vehicle. Additional capacity would enable the organisation to expand its reach, engage with more young people, and further support initiatives aimed at reducing violence and anti-social behaviour within local communities.

Financial contributions and sponsorship opportunities would directly support the delivery of this project. The organisation would welcome discussions regarding potential funding arrangements and would work collaboratively with stakeholders to maximise the impact of any support provided.

The organisation's work is made possible through the support of local businesses and community partners, and any contribution would help enhance the services available to young people and communities.

Equipment Support

Proposed expenditure for the second youth outreach vehicle includes:

- Youth outreach vehicle: £40,000
- Vehicle design and alterations: £5,000
- Sports and music equipment: £10,000
- Insurance, MOT, staffing costs and fuel: £5,000

Professional Support

The organisation would also welcome professional support to help develop community partnerships and create a coordinated portfolio of volunteering opportunities. This support would assist in promoting engagement activities and providing employees with a structured and supported approach to volunteering within local communities.

1.1.8 Realisation Implementation Plan: The force requires the implementation of suitable large display screens and other necessary equipment in key locations. The first three sites for installation are Bracknell, Slough and Maidenhead. The requirement is then for suppliers to visit and provide quotations and an implementation plan for three key locations across the Thames Valley, supporting the Operational Police Officers' command suites.

The contract will be used for BAU requirements by various departments. An engagement pack will also be issued to all key stakeholders.

1.1.9 SF007 Procurement Checklist it up to date and will be finalised and stored upon award contract award ☒

1.1.10 Contract Management Review: Tier 1 ☐ or Tier 2 ☒ or Tier 3 ☐

The tiering of contracts will be determined using the contract impact assessment process as described in PST019 Contract Management Policy



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1.1.11 The procurement process has followed and complied with the objectives of: Transparency; Delivering value for Money, Maximising Public Benefit, and Acting with integrity and all relevant applicable legislation and regulations ☒

1.1.12 There is a confidential Part 2 form is for internal use and is not for publication into the public domain due to the sensitive/commercial nature of the information.

1.1.12 Attachments

Please include the following attachments as additional supporting information:

☐ Any additional Supporting information.

1.1.13 FINANCIAL IMPLICATIONS - Finance

TVP Accountant - To be completed by the Accountant – this is to include comments about if the recommended contract award value may lead to an increased risk of an overspend to the current budget(s).

This expenditure falls within the subjective categories listed above covering Computer Hardware purchases and more general equipment budgets. The total of these budgets exceeds £4.5m although this will also cover equipment expenditure other than audio-visual. Each PO raised against this contract will be assessed by the FBP for affordability against budget before approval. Therefore, the award is not considered to lead to a risk of an overspend against budget.

Is the value of the contract within budget YES

(if No can it be covered in another department budget)?
YES/ NO*

Comment

1.1.13 FINANCIAL IMPLICATIONS - Finance

HloWC Accountant (ICT only) - To be completed by the Accountant – this is to include comments about if the recommended contract award value may lead to an increased risk of an overspend to the current budget(s).

As above for TVP the expenditure falls within the subjective categories covering computer hardware purchases and general equipment but these budgets also cover non audio-visual expenditure. Hampshire have no current plans (or budget) to spend up to the level of the contract so any PO raised against the contract will need to be assessed for affordability before approval.



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Is the value of the contract within budget NO*	(if No can it be covered in another department budget)? Will need to be assessed before each purchase is approved
Comment: Will need to be assessed before each purchase is approved	

ICT IMPLICATIONS
To be completed by the ICT lead this is to include comments about the recommended contract award ICT implications and any risks associated that may lead to additional spend requirements. N/A
Add a breakdown of refined ICT resource costings N/A
State the resource start date for this project. N/A

1.2 RECOMMENDATION

1.2.1 The Police and Crime Commissioner / Chief Constable of Thames Valley Police (Chief Finance Officer and Director of Finance) are invited to agree the award of contract in respect of the above to Akhter Computers Limited.

The above contract is for an initial term of 60 months duration, with one extension option of 24 months.

The total value of this contract is estimated at £3,010,000 over the full project period (including extension options). The total value is made up of £2,150,000 for the initial term and £860,000 for the extension period.

Process and COR approval

Role	Name/Job Title/or Shoulder No.	Signature and Sign-Off Date
Project Sponsor (Stakeholder) Approving the proposal as meeting the requirements	Liane Moona	 24/09/2026
Procurement Business Partner	Alison Jerred	30/09/2027



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Approving the award as meeting the commercial and regulatory requirements of the force		
Procurement Lead Confirming the process as meeting the objectives and regulatory requirements set	Dave Richings	 24/09/2026
TVP Finance Confirming that they have approved the budgetary and financial implications of this proposal	Tim Saunders	 23/09/2026
Hampshire & Isle of Wight Finance	Siobhan Andrews	30/09/2026  RE_ TVP01054 Audio-Visual Equipme
Legal (if applicable) Confirming their review of any legal implications of this proposal	N/A	N/A

Approval Role	Name or Shoulder Number	Job Title	Signature and Sign-Off Date
Approver / Supporter approving contract award up to a value of £200,000 and supporting values above £200,000	Richard Fowles	Head of Procurement	R.Fowles 30/9/2026
Approver / Supporter: approving contract award up to a value of £1,000,000 and supporting values above £1,000,000	Linda Waters	Director of Finance	Jo Lynn 30/9/26
Consulted / Approver: Consulted on contract award values of £200,000 up to £1,000,000 Approval on contract award values above £1,000,000	Martin Thornley	OPCC - Chief Finance Officer	5/10/26
Approver: Approval on contract award values above £1,000,000	Gillian Ormston	OPCC - Chief Executive	5/10/26
Final Approver: Approval on contract award values above £1,000,000	Matthew Barber	Police & Crime Commissioner	5/10/26
Final Approver (HloWC) Approval on contract value greater than £2m HloWC commitment (ICT only)	Donna Jones	Police & Crime Commissioner	



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Contract Summary and Information for BLPD

Proposed Supplier (s)	Akhter Computers Ltd
Planned Contract Start Date	21/09/2026
Contract Duration – Initial Term (<i>months</i>)	60 months
Contract Extensions Available (<i>months</i>)	24 months
Contract Value <i>Initial Period (months)</i>	£2,150,000
Contract Value Extension per extensions periods	£860,000
Total Contract Value including all extensions	£3,100,000 Please note that the contract value stated is an estimated total contract value and does not represent a committed expenditure. Actual spend will be dependent upon operational requirements and demand throughout the contract term.
Collaborative Purchase Information (who are we buying with and what is their proportion of spend).	This is a collaborative purchase with Hampshire Constabulary under the Joint ICT. The financial impact to each Force for the initial installations is as follows: Initial installs - TVP: £17,171.73 Bracknell: £6,361.77 Maidenhead: £6,184.00 Slough: £4,625.96 Upon contract award the winning supplier will be commissioned to attend and undertake installations across various sites within both Forces
ICT resource costs (note not part of contract value)	The ICT resource costs are being picked up as part of the EUD Team BAU activities.

Contract Savings (for use on Home Office benefits reporting – NOT TO BE INPUT ON BLPD)

Baseline Spend (<i>highlight any changes to information provided in CLD</i>)	£3,010,000 (TVP=£1.6M and HIOWC = £1.5M estimated spend over full contract term)
Savings Enabled: <i>Detail at High, Low and Expected level if the savings are likely to be variable e.g. based on demand.</i> <i>Include Annual & Total Contract Savings</i>	Cashable: £N/A N/A
Savings Start Date if different from Contract start date	Cashable: £N/A
Collaborative Savings	N/A



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Savings Types (based on Savings Definitions in Savings Analysis Worksheet)	Cashable: £N/A
Other Benefits:	The contract award will provide a compliant and cost-effective solution for the supply, installation, maintenance and support of AV equipment across the organisation. By establishing defined contractual terms, pricing arrangements and service levels, the contract will deliver greater cost certainty, improved equipment reliability, faster fault resolution and clear supplier accountability. The arrangement will support the standardisation of AV technology, reduce procurement effort and operational risk, and ensure users have access to high-quality, resilient audiovisual services that support effective communication, collaboration and business operations.
Total Savings as a % of baseline spend:	Cashable: £N/A